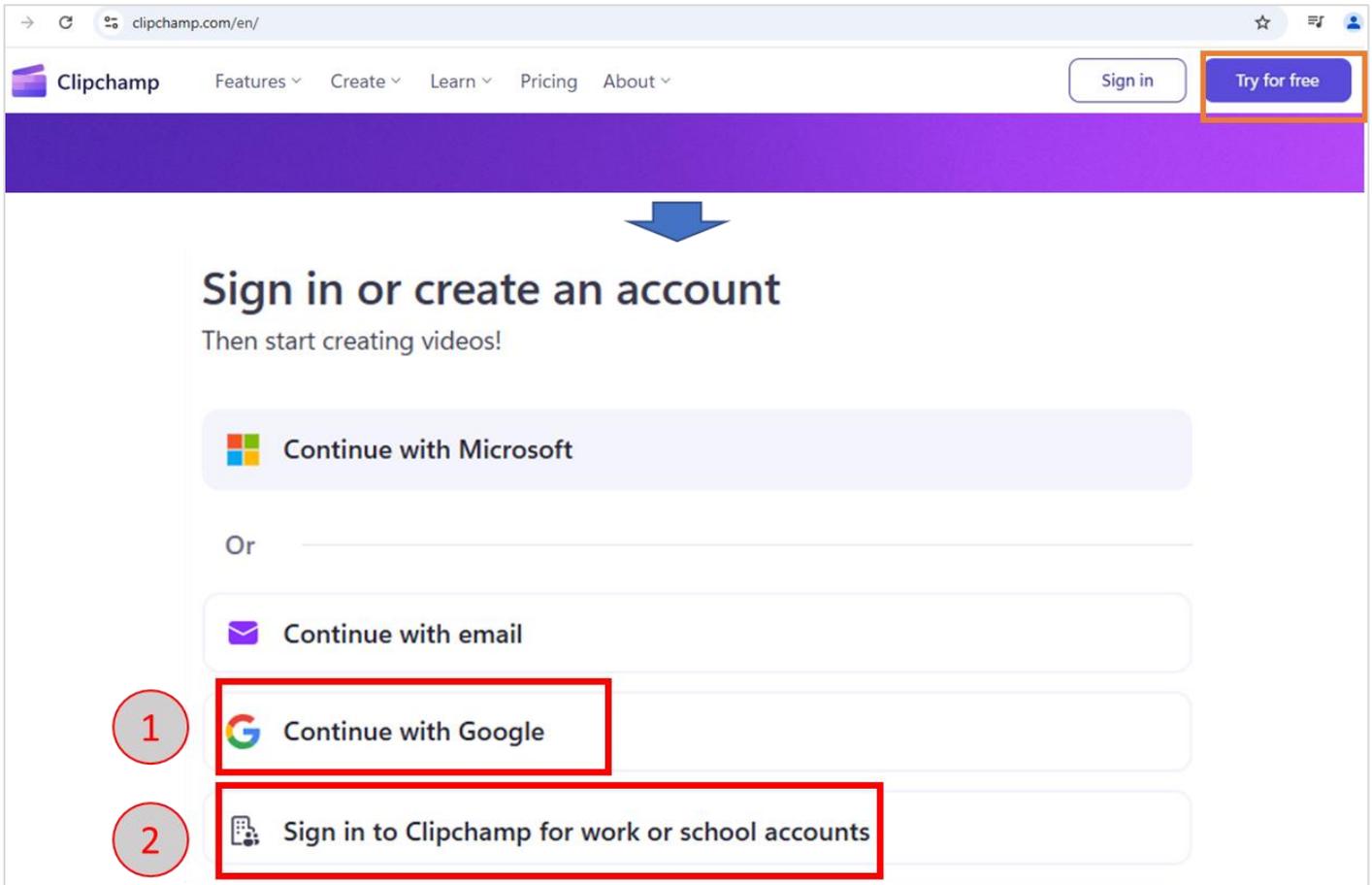


How to edit a video in Clipchamp

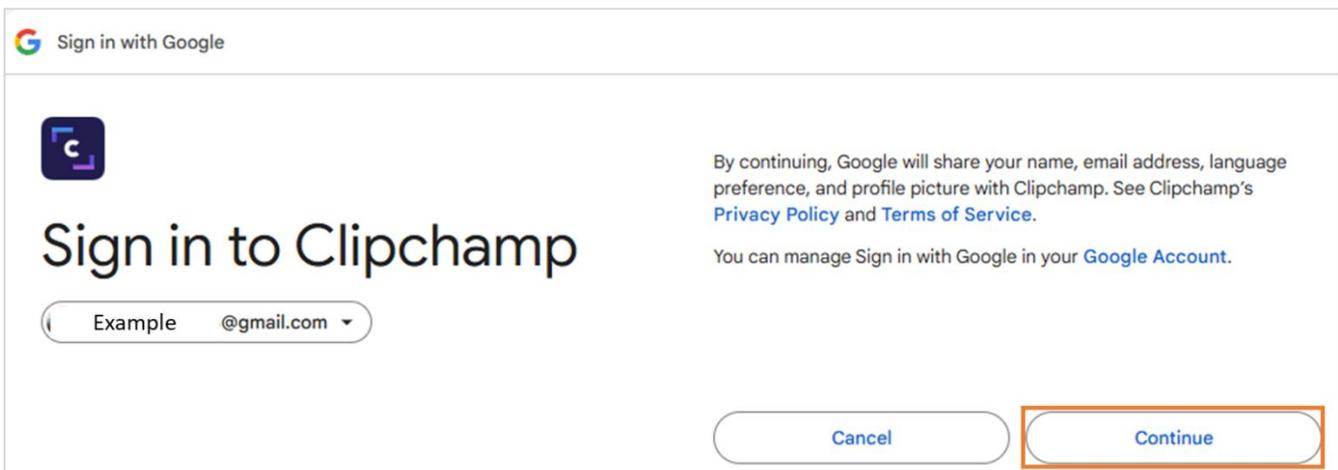
1. Sign up for free

Visit official website: <https://clipchamp.com/en/>, click “Try for free” on the top right corner. Below we introduce two common ways to sign in

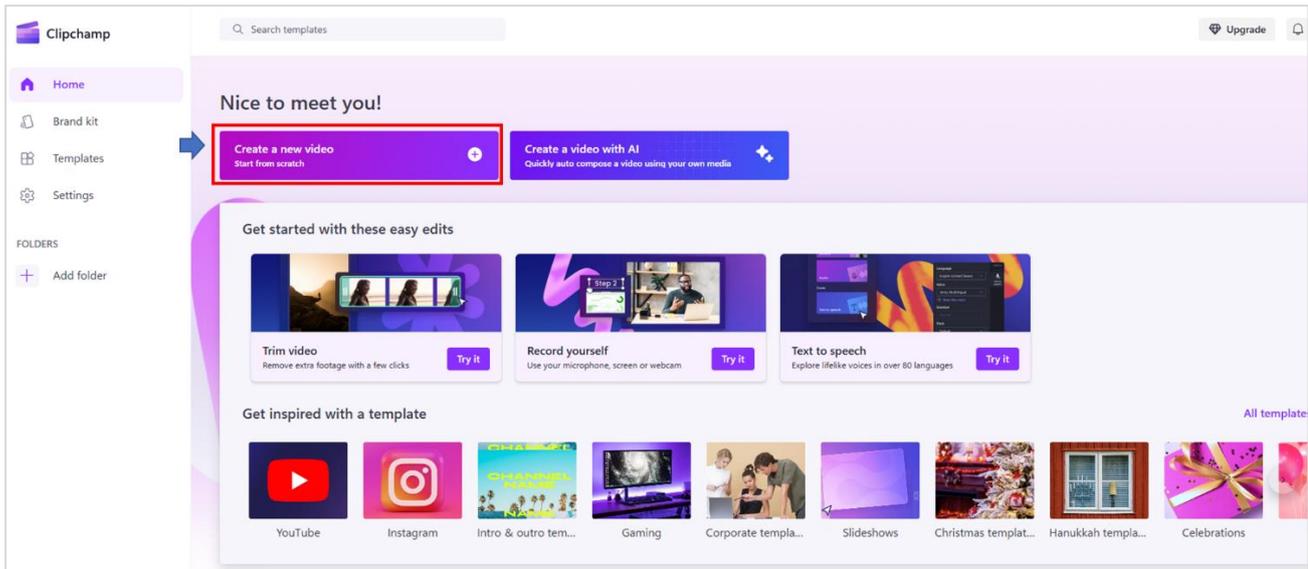


Option 1: Using your Google account

Click “Continue with Google”, log in to Google account and start to use



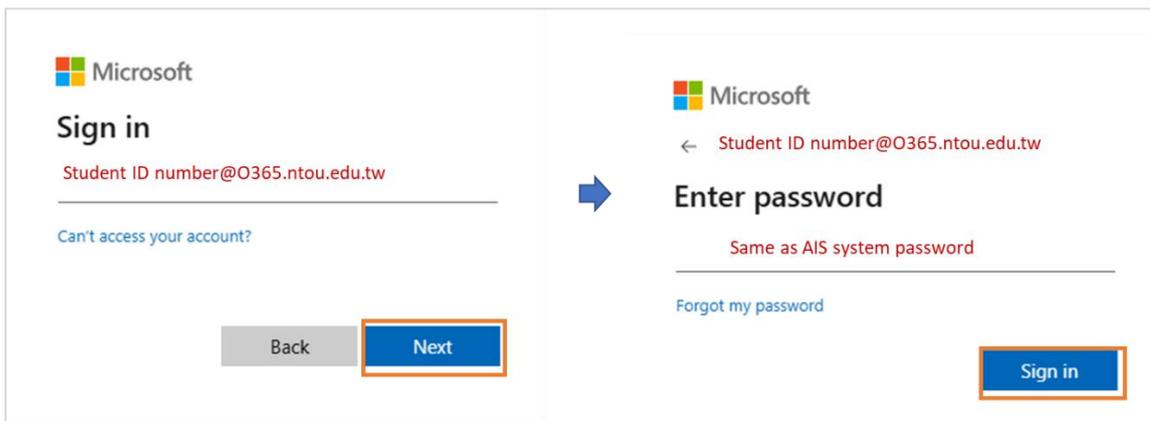
Next, click “Create a new video” to enter Clipchamp



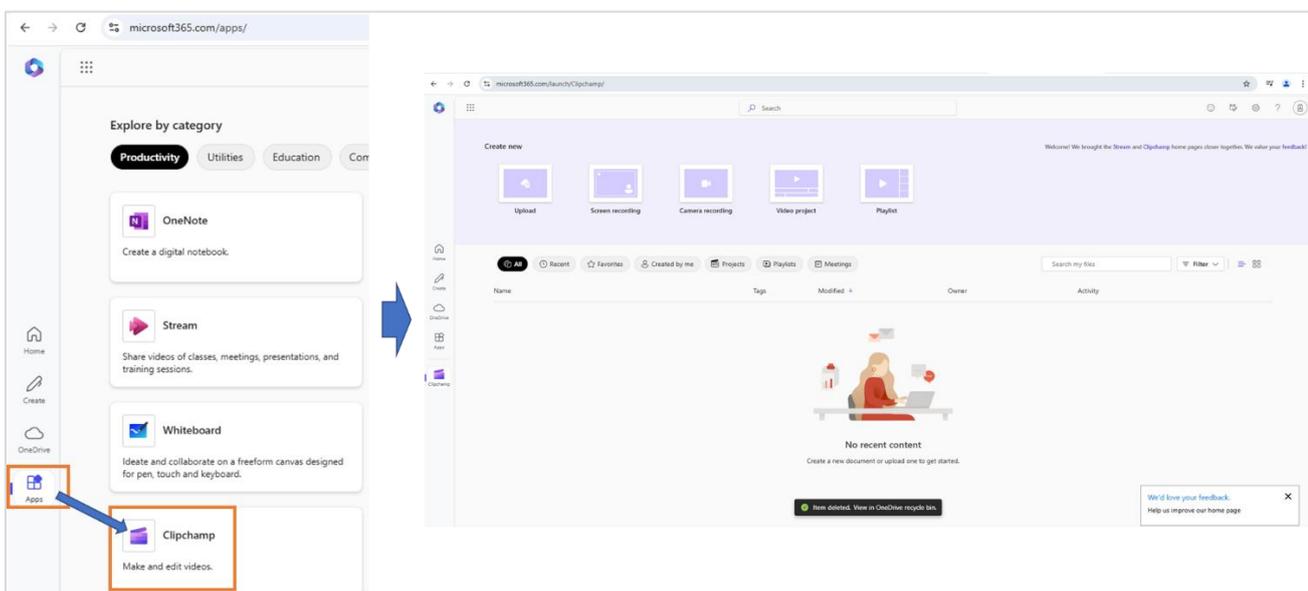
Option 2: Using school account

Click “Sign in to Clipchamp for work or school accounts”, log in to Microsoft O365 account using your student ID and ais system password.

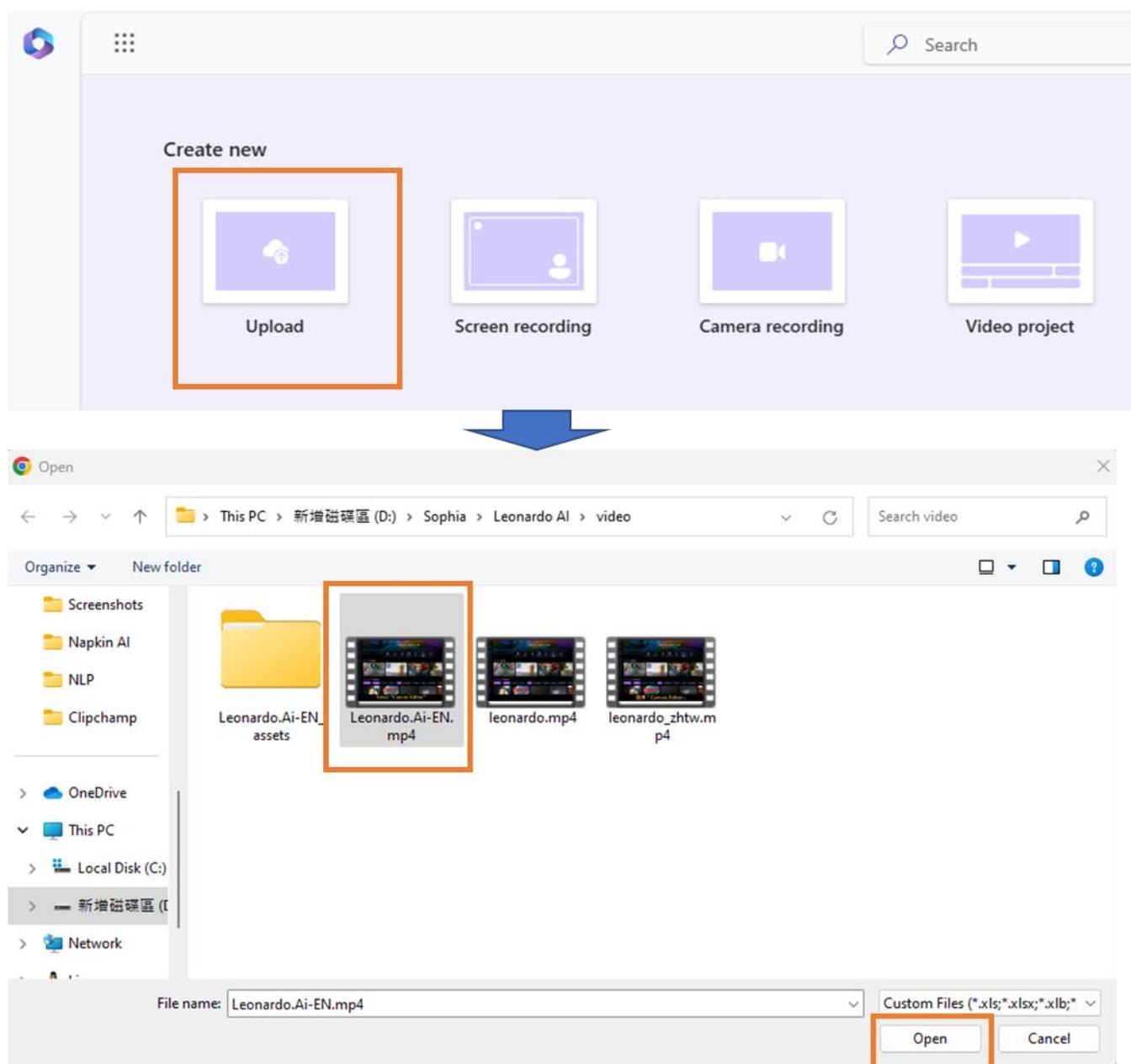
* Only accounts with Office 365 Education A3 or higher permissions can access Clipchamp.



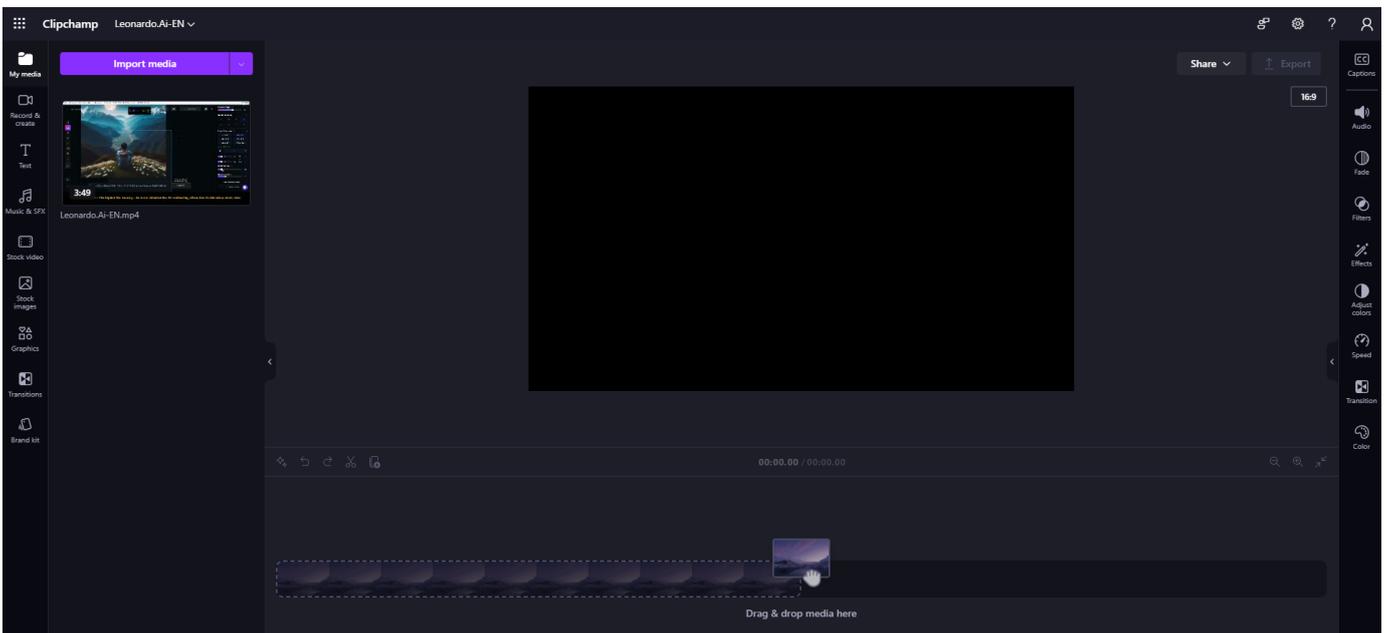
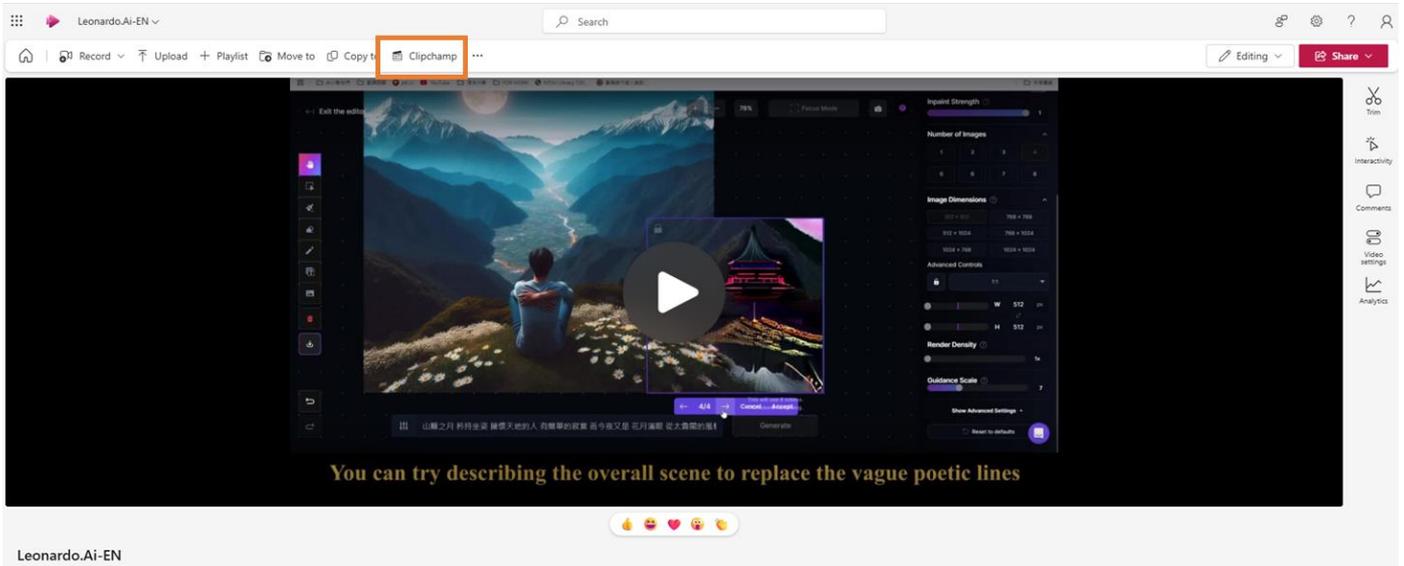
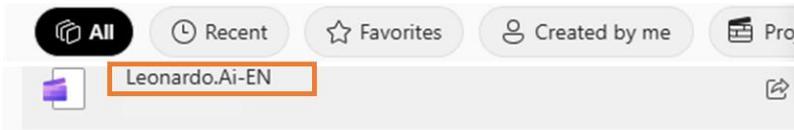
After sign in Microsoft account, click “App” and select “Clipchamp”



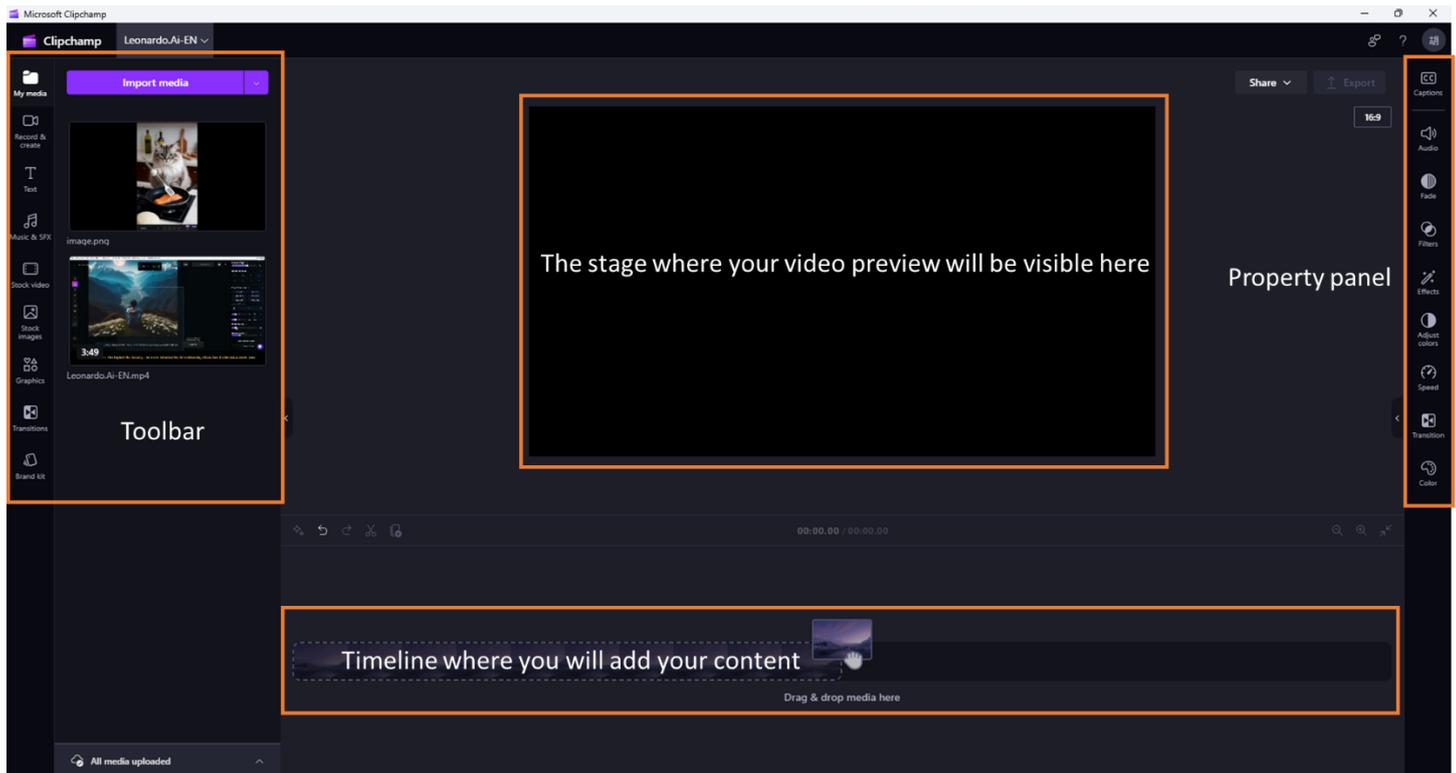
You can choose either options to use in Clipchamp, for example, we select “Upload” option



After uploading your file, you can see it in your library, just need to click the to the file and select “Clipchamp”, it will direct you to Clipchamp app



2. Interface overview



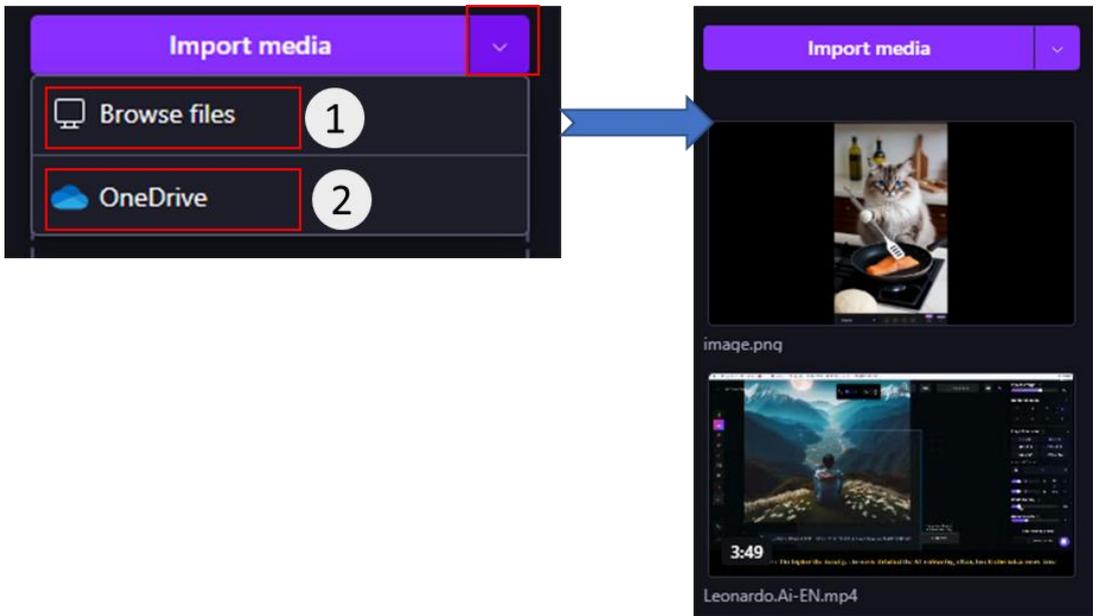
Toolbar:

- My media:** where you can import your content and where your assets will be accessible
- Record and create:** record your screen and camera, audio, and where you can use text to speech if you're not using your own content
- Text:** where you can use to add text in your video with different fonts, sizes and colors as well as free text animation options
- Music and SFX:** where you can find free stock music
- Stock video:** where you can find free stock videos
- Stock images:** where you can find free stock images
- Graphics:** where you can find free stock graphics
- Transitions:** where you can access transitions to add between two clips on the timeline
- Brand kit:** allows you to import your logo, your brand colors and your brand fonts

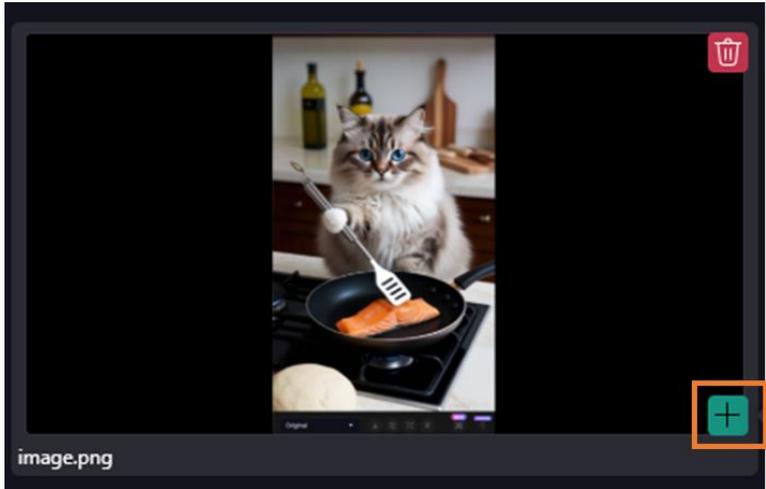
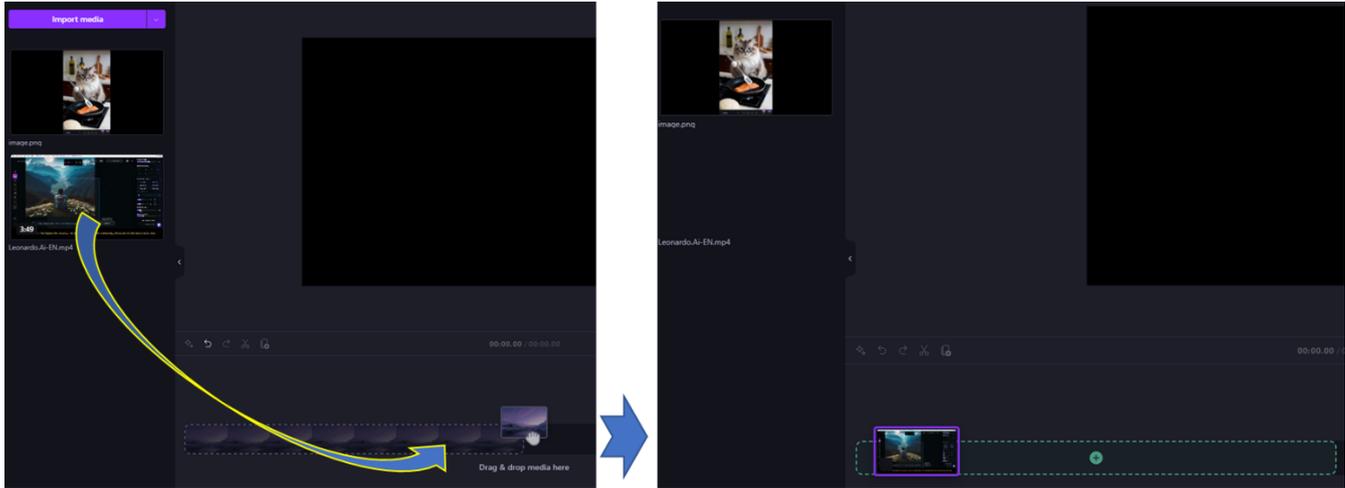
Property panel: where you can make adjustments and certain edits to your video and content including changing the speed, color correction, adding effects and filters, adding fades, adding audio and captions

3. Import video and upload content

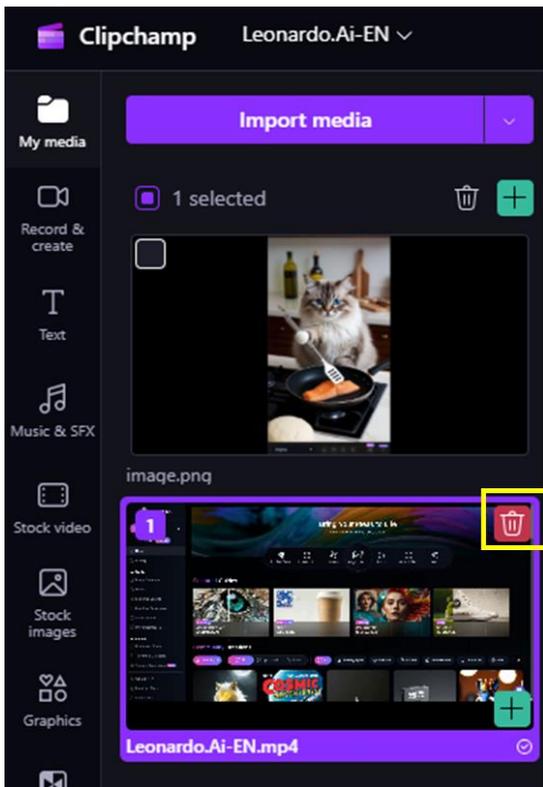
To import your content, navigate over to the import media button then select your file, hit "Open" to upload your content into your media library. By clicking the drop-down arrow, you can also import your media using one of the integrations available "One Drive".



Once your media is uploaded, you can drag your file and drop to the timeline or you can move over the mouse to content you want to add, and click green plus button on the bottom down corner



To delete your content, navigate over the content, hit delete icon on the top right corner



4. Resize, crop, change aspect ratio of your video

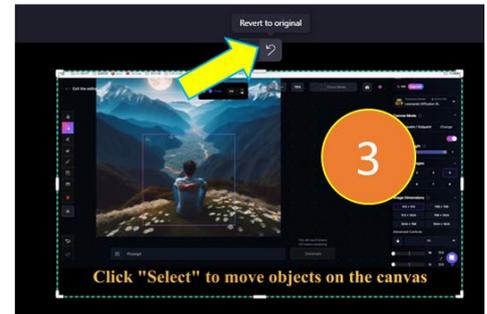
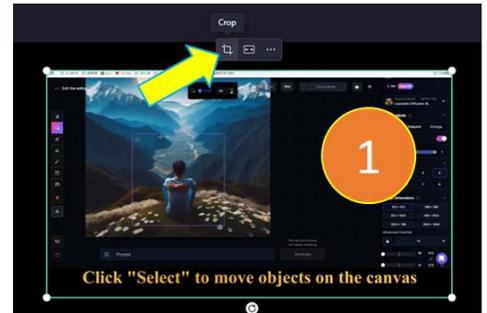
Resize:

1. Click on the asset in the timeline until you see the asset you want to resize turn to green color
2. Navigate up into the stage and then drag the corner left or right to make it bigger or smaller
3. Reposition it by moving it around the stage until you are happy with the placement, you can rotate the video by dragging the rotate button



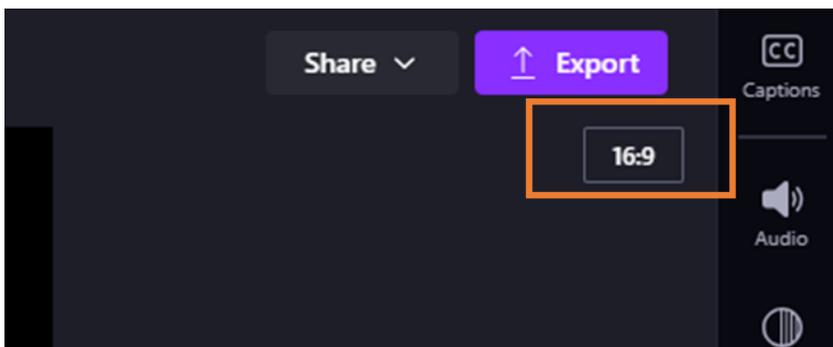
Crop:

1. Head up into the floating toolbar, click on the crop button
2. Drag the edge to your desired crop and then hit done
3. If you want to revert that crop back to the original just hit revert button



Change the aspect ratio:

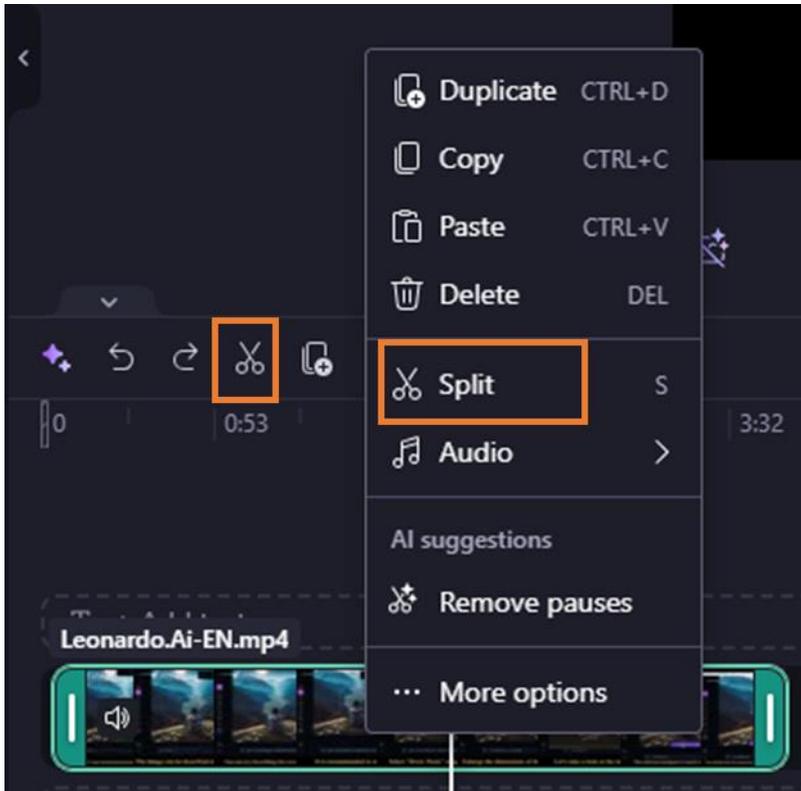
Navigate to the right, and click into the aspect ratio button



5. Split, trim, speed, fade

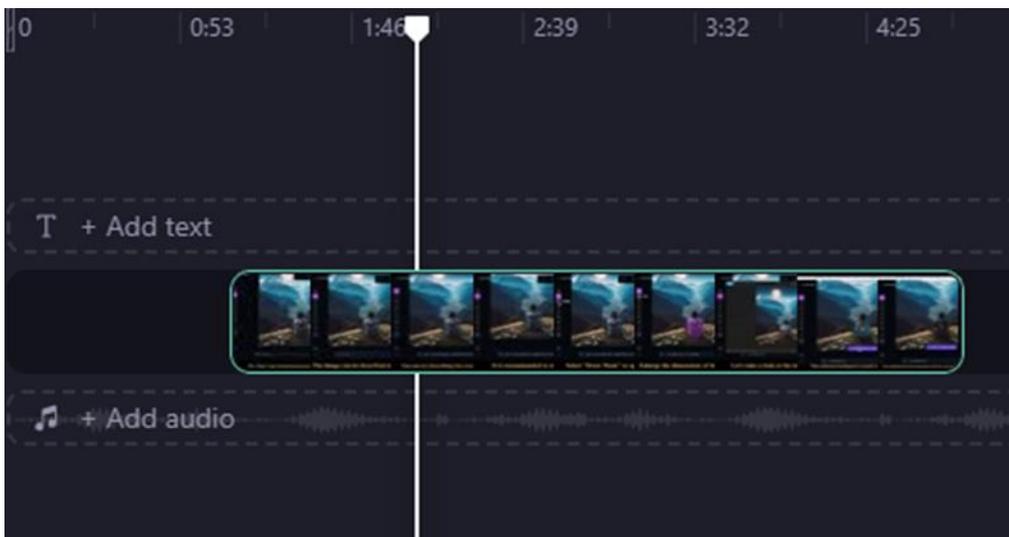
Split:

To split an asset in two, click on the clip on the timeline, then move the seeker (the white vertical line with the circle on top) so it is positioned where you want to cut the clip. Next, click the split button on the editing toolbar or right click -> choose split option



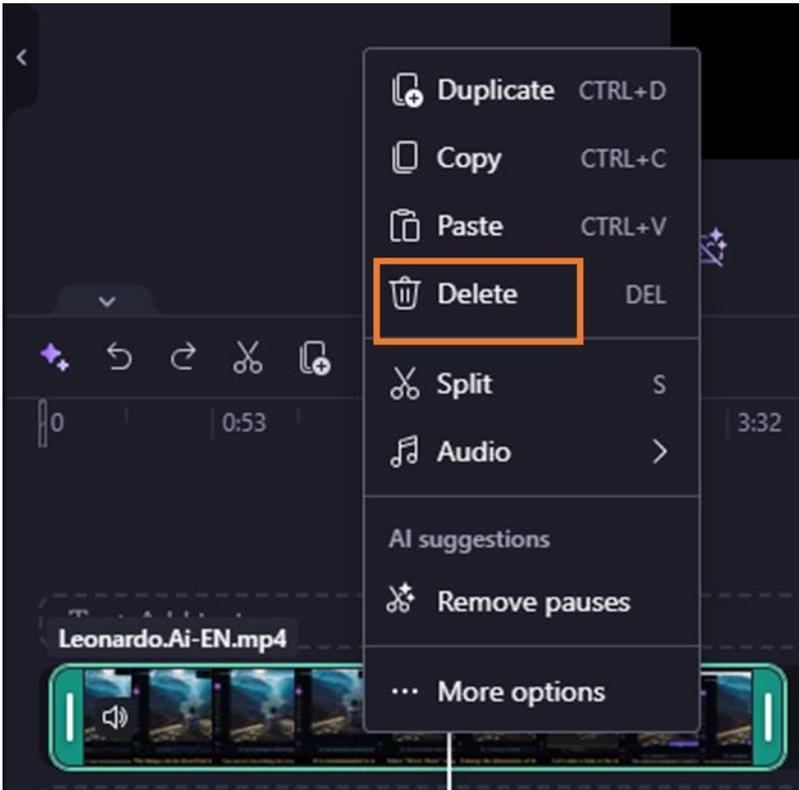
Trim:

To trim an asset, click it on the timeline (i.e. click on it, so it is highlighted), then click and drag the green bars back and forth.



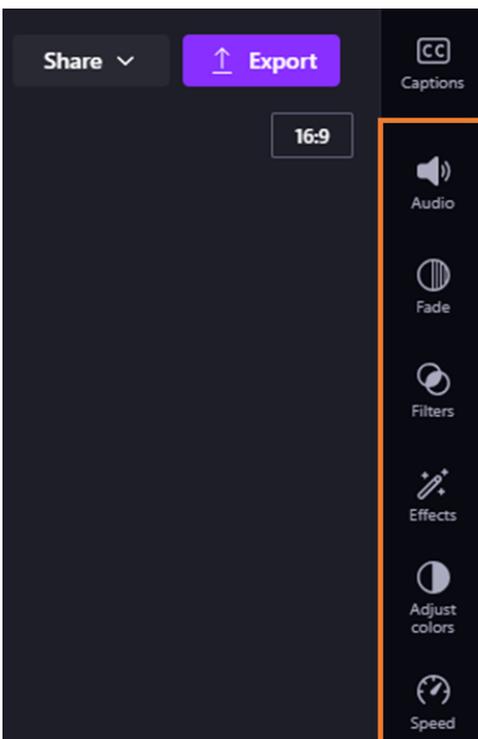
Delete media from timeline:

To delete media from the timeline, click on the asset on the timeline, then click the delete button (trash icon) or hit the delete key on your keyboard or right click and select delete option.



Fades, filters, effects, colors, volume:

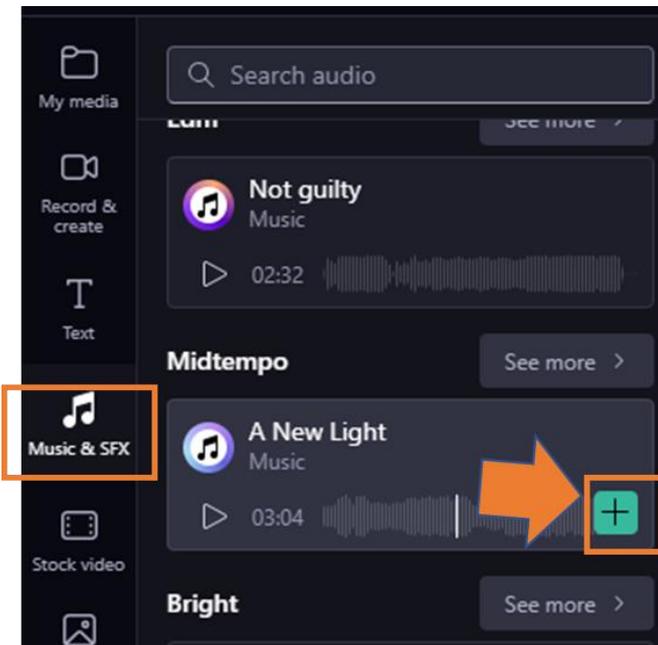
To add fades, filters, effects, adjust colors, change the volume, or edit the speed, use the features on the property panel.



6. Music

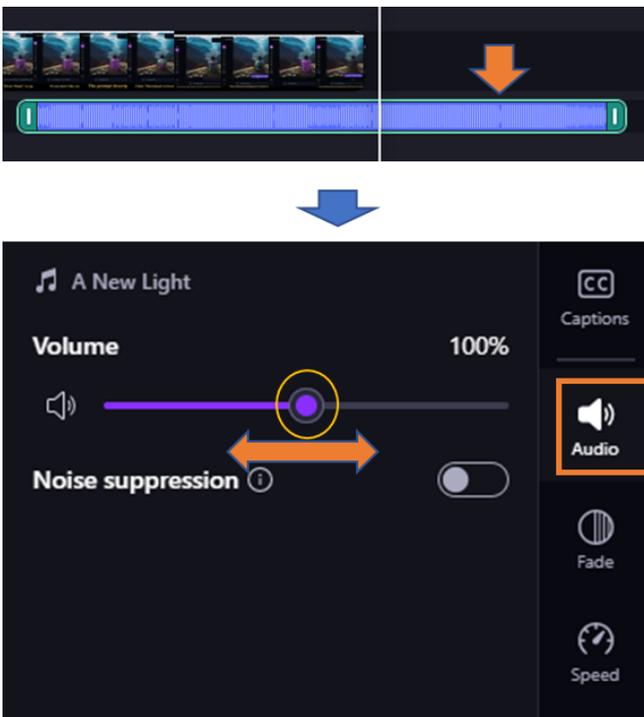
Add stock music:

To add stock music to your video, click on the Music and SFX tab on the toolbar. Here, you can find stock music to add to your video. Drag and drop the asset onto the timeline or click on the + button.



Change audio level:

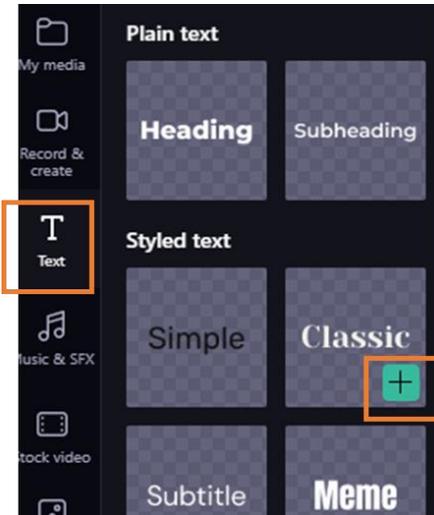
To change the audio level of your music/audio file, click on your audio in the timeline, then click on the audio tab on the property panel. Drag the volume slider to the left to turn down the volume, and right to make the volume louder.



7. Title, text, stickers, backgrounds, frames, shape, annotations, GIFs

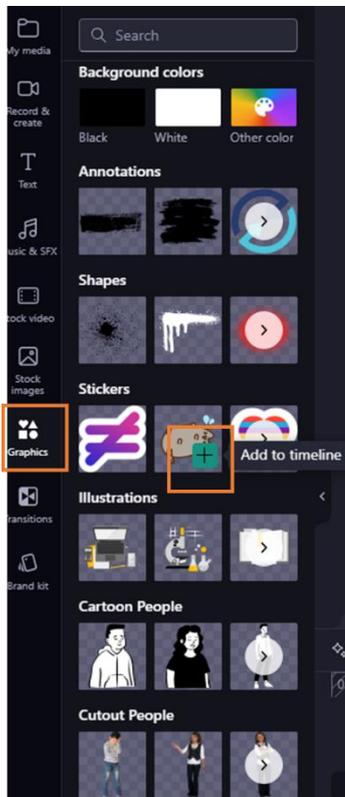
Title, text

To add a title or text to your video, click on the text tab in the toolbar. Scroll through our text options to find the perfect title for your video. Drag and drop the title onto the timeline above your video asset or click on the + button to add it.



Stickers, backgrounds, frames, shape, annotations, GIFs

To add an overlay like stickers, backgrounds, frames, shapes, annotations, and GIFs, click on the content library tab on the toolbar. Next, click on the visuals tab then stickers. Drag and drop a sticker onto the timeline, or click on the + button.



8. Export video:

To export your video, click on the export button at the top right corner of the editor. Select a video quality to save your video.

